

Parkinson SuperWalk is the single most important awareness and fundraising event for Parkinson Society BC and its national partner, Parkinson Canada. Since 1990, SuperWalk has provided a platform for increasing awareness of the needs of those affected by Parkinson's disease. Funds raised support PSBC's programs, support services, advocacy efforts, and contributions to research.

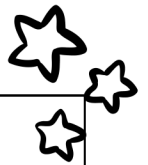
On the weekend of September 7 & 8 incredible British Columbians in more than 15 communities throughout the province will walk together to help give hope to approximately 17,500 people in BC living with Parkinson's disease.

## Role Overview

The site & logistics coordinator plays a critical role in the overall success of Parkinson SuperWalk in their community. They will be responsible for deciding a safe walk route, setting up the walk route and developing a site plan.

## Monthly Commitment

4-5 hours (varies based on community and committee size).



## Responsibilities

- Attends all SuperWalk committee meetings.
- Plans the walk route(s) for the community (recommended 2km and 5km walk).
- Coordinates with the municipality to apply for a site permit.
- Attends and oversees the site on walk day.
- Develops a site plan including registration, first aid, volunteers, prize table and main stage.
- Supervises equipment distribution, set-up, troubleshooting, tear-down, clean-up and the return of the equipment.
- Ensures the walk route is clear of debris and hazards and appropriate signage is in place.
- Provides regular reports to the SuperWalk Coordinator/Committee as requested.
- Participates in post-event wrap-up activities.

The Site & Logistics Coordinator will have an opportunity to develop special events, logistic management skills, and team collaboration in a dynamic environment.

Previous experience with special event planning is an asset.