

PARKINSON SUPERWALK®

ORGANIZER NEWSLETTER



Don't forget your resource page: <https://www.parkinson.bc.ca/sworganizers>

FYI

- **Registration & Tallying Training:** We had a fantastic SuperWalk Registration and Tallying Training on August 13th, where we went through the different registration scenarios you may encounter and how to complete the tallying process. If you are going to share the training with volunteers, you can forward the following link: www.parkinson.bc.ca/swreg-tallying

The recording of the registration and tallying training is ready to view [here](#).

As an additional tool for you and your registration volunteers, PSBC has filmed videos to explain how to check individuals per scenario. You will find these videos at www.parkinson.bc.ca/sworganizers page under the "Training Session Resources" section under the point that says, "Registration Training Videos per Scenario". If you did not attend the meeting and have questions, please view these videos as they may answer your questions. If you are still having difficulties, please reach out to our team to help answer those questions.

The registration and reconciliation tallying slides can be downloaded [here](#).

- **Community Walk Packages:** Will be shipped to each organizer sometime next week. Once received please email Domenica to confirm it has arrived. Any t-shirts ordered at your locations will be included in this package as well.

- **Post-Event Package Shipping to PSBC:** Just a gentle reminder that you will need to send back all the items indicated in the Post-Walk Report to PSBC **through FedEx** within a 2-day of the event's conclusion. Please make sure you keep your shipping receipt for reimbursement and send the FedEx tracking number to Domenica once it is available.

Please ship the required materials back to the following address:

Parkinson Society BC
ATTN: Parkinson SuperWalk
1021 West Hastings St, 9th floor
Vancouver, BC V6E0C3

If you have any questions regarding shipping, please contact Domenica prior to event day to get clarification on this.

- **Contacting PSBC during SuperWalk Weekend:** PSBC's team will be working at walks throughout the weekend. In case of any emergency, please email Domenica as we will not have access to phones.
- **Monthly SuperWalk Meeting:** There will not be a SuperWalk meeting in September. If you have questions, please email Domenica.
- **Departure of Matthew White and Melissa Moreno:** Our co-op students, Matthew and Melissa, will be completing their terms with us in the coming weeks. The last full week of employment for Matthew will be Friday, August 30. Melissa's last week will end on Friday, September 27. We are immensely grateful for their help through the spring and summer months to help make Parkinson SuperWalk possible. While they may be available for limited hours following August 30, please direct any organizer related queries after that date to Domenica Kozy.

Need help or have questions? Contact:

Domenica Kozy (dkozy@parkinson.bc.ca)

604-662-3240 ext. 274 or toll-free 1-800-668-3330 ext. 274

Melissa Moreno (mmoreno@parkinson.bc.ca)

604-662-3240 ext. 277 or toll-free 1-800-668-3330 ext. 277

Last day with PSBC is Friday, September 27

Matthew White (mwhite@parkinson.bc.ca)

604-662-3240 ext. 275 or toll-free 1-800-668-3330 ext. 275
Last day with PSBC is Friday, August 30

Please note that Parkinson Society BC office hours are 8:30am – 4:30pm, Monday through Friday.