

Entertainment & Program Coordinator

Parkinson SuperWalk is the single most important awareness and fundraising event for Parkinson Society BC and its national partner, Parkinson Canada. Since 1990, SuperWalk has provided a platform for increasing awareness of the needs of those affected by Parkinson's disease. Funds raised support PSBC's programs, support services, advocacy efforts, and contributions to research.

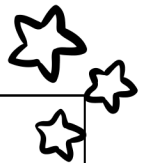
On the weekend of September 7 & 8 incredible British Columbians in more than 15 communities throughout the province will walk together to help give hope to approximately 17,500 people in BC living with Parkinson's disease

Role Overview

The entertainment and program coordinator plays a critical role in the overall success of Parkinson SuperWalk in their community. They will be responsible for organizing and executing the entertainment and program elements of SuperWalk.

Monthly Commitment

5-6 hours (varies based on community and committee size).



Responsibilities

- Attends all SuperWalk committee meetings.
- Organizes the d areas needed in the walk, such as the main stage, children's area, media areas, etc.
- Attends and oversees entertainment and program coordination on the event day.
- Collaborates with the SuperWalk Coordinator and/or Committee to choose, book and confirm the Master of Ceremonies.
- Ensures the Master of Ceremonies has a complete schedule of activities and script.
- Books and confirms activities for children (face painting, crafts, etc.).
- Secures any necessary equipment is available for children's activities.
- Establishes audio-visual needs, secures equipment, and helps recruit volunteers to set up and monitor equipment for the day of the event.
- Coordinates with the SuperWalk Coordinator and/or Committee to establish an agenda for all formal programming at the main stage (ceremonies, entertainment, etc.)
- Maintains a comprehensive list of all contacts.

The Entertainment and Program Coordinator will have an opportunity to develop leadership and supervisory skills and work closely with volunteers.